

MINUTES OF A MEETING OF ARNCOTT PARISH COUNCIL HELD ON 1st October 2019 IN THE VILLAGE HALL AT 7.30 PM

PRESENT: P Wilson, Lee Savidge, Martin Byrne, and Linda Hooper

APOLOGIES: Ade Doore, Russell Todd, David Hughes (CDC) and Dan Sames (OCC)

ALSO PRESENT: 2 residents.

35. Declarations of Interest

None.

36. Minutes of the Last Meeting

The minutes of the meeting held on 3rd September 2019 were agreed as drawn.

37. Planning

None

38. Finance.

The current financial position of the Parish Council and Bank reconciliation is shown in Appendix 1.

Cheques were authorised as follows:-

1/10/19	pending		101738	
1/10/19	CDC	Dog bins	101739	988.42
1/10/19	Playsafety	inspection	101740	250.80
1/10/19	A lambourne	audit	101741	30.00
1/10/19	Mr F Milloy	cleaning	101742	140.00
1/10/19	Mrs A Davies	CI salary	101743	164.50
1/10/19	HMRC	CI tax	101744	38.80
1/10/19	S Munger	cabinet	101735	300.00

39. Village Hall

Finance

- (i) **VHMC** – current credit £15,491.14 as at 13th September
- (ii) **ACA** – Business Savings Account credit £7325.83, Community Account (300 Club) credit £1029.27

Lettings are very good for October, and include a 3 day booking by Scarlet Ribbons for this year and next two years.

The Committee are currently advertising for a Secretary, and the current bookings secretary plans to step down in May 2020.

Future Planned events

a. VHC Fete

ACA .

- i. 21st September Race Night cancelled due to poor ticket sales.
- ii. 31st October Halloween event, after trick or treat. Hot dogs / leek and potato soup. Arncott children only. Need numbers for catering. Games/ prizes tbc.
- iii. 10th December Carol Service. 6.30 for 7pm. Mince pies, mulled wine.
- iv. 15th December Children's Christmas party, to be advertised on Facebook.
- v. 11th Jan 2020 Senior's Christmas lunch –
- vi. 15th Feb 2020 Valentines charity dinner

b. Future Projects

Floor –Kennington Floors have re done floor in Wendlebury Village Hall which the Committee will view. Still trying to make appointment to view. Area is approximately 172 square metres. CDC have an Improvement grant of £36,053 (plus indexation) available for the village hall. A good quality floor would cost about £60 per square metre and will take about £10,000 - £10,500 of that grant money.)

Audio project – installed 18th September. Security box built. More keys to be cut. Amplifier modification to be carried out for loop system. Grant also to be used for this project.

Solar panel cleaning. PC paid this year. AVH will contribute 50% from next year.

Switches in porch are now moved inside. Cllr Byrne will also do PAT testing.

A separate fridge and freezer for the bar area is to be purchased. ..

40. **Parish Council matters.**

a. **Playground update**

Quotes for repairs are awaited.

b. **VAS**

The Chairman has spoken with the consultant who has advised that ;

- OCC will ask Westcotec to forward a formal quotation to supply, fit and connect a VAS unit
- OCC street lighting will confirm the suitability of the lamp column
- If approved, OCC street lighting will assist with setting up an energy charge agreement between Arncott PC and SSE
- OCC street lighting contractor will fit a double-pole isolator to the column at a cost to the parish of £75 + VAT
- Arncott PC will order the unit direct from Westcotec
- The Parish Council will be responsible for maintenance of the unit and insurance cover in the event of loss or damage.

OCC will confirm approval and advise next steps to set things up with SSE etc.

c. **Extension to Village Hall**

The Chairman has met with Antony Lune from Hawkins Projects on 5th September to discuss the new building. He was advised that Hawkins Projects would not be able to construct a new building for a similar cost as the quote already received. He advised against extending the existing concrete base – it has cracks in it. His advice was to remove the existing base to lay a new base of the required size. He also suggested the Parish Council considered an alternative type of building – that being a port-a cabin type. The advantage is that it would be delivered complete with toilets and showers, would be sited on 8 concrete pads and would need connecting to existing services. The 8 concrete pads would be cheaper than a new concrete base. His company could provide that service and the services necessary to connect the building to gas / electricity / water / drainage. This project will need a lot more research doing to organise it to establish best options and costs and have dialogue with CDC regarding planning permission and how the funding can be used.

d. **PA for the Village Hall**

The Chairman met Paul Cox from DAT at the village hall on Wednesday 18th September and the hearing loop / audio system was successfully installed that day. It was also

successfully tried out at the September VHMC meeting. On 1st October DAT installed a more powerful hearing loop amplifier because the initial amplifier was unable to cope with the radio effects caused by the aluminium roof panels on the village hall. The cabinet mounted to the wall that houses the audio equipment was made and fitted by Steve Munger for £300. Total nett cost for everything will be around £3,600 and this money will be claimed back from the village hall improvement grant that is held by CDC. This project is now complete.

e. Posts on Village Green

On 5th September, the Chairman met with DM Fences in Green lane, as the company installed the concrete bollards and new seat bases at the playing field last year. To remove the existing posts + concrete bases and level out the floor will cost £885 + VAT. To install 34 new oak post will cost £1,285 + VAT. Oak posts 1mtr x 10cm x 10cm are priced at £13.99 each + £90 delivery + VAT. So nett cost to remove old posts and bases and then install new posts will be £885 + £1,285 + £476 (34 posts) + £90 = £2,736. (Which doesn't include getting holes put in the posts and getting the existing chains cleaned and painted). Total nett price will probably be in the region of £3,000.

The Parish Council agreed to proceed with the work to remove the old posts and replace with new posts, which would require holes for the existing chain to be inserted.

41. Public Participation

None

42. Correspondence

OALC update.

43. Any Other Business

Remembrance Sunday this year will be on November 10th. The chairman has emailed Rev. Steve Mann, Kevin Jessop (Army) and Brian Leach (British Legion) asking for representation from the Armed Forces and British Legion at the annual village memorial service.

There is a new parish councillor position now available following Andy Poppitt's resignation.

The Clerk was asked to Include VHMC members onto mailing list for future Parish Council agendas and minutes, and ensure that the Community Association was covered under the current insurance policy.

44. Date of Next Meeting

4th November at 7.30pm in the Village hall.

Arcott Parish Council			Monthly Financial Report	
			Parish Council Meeting	01 October 2019
Payments processed since last meeting				£3,115.93
	03-Sep-19	H and C heating	101732	£276.00
	03-Sep-19	Mr F Milloy	101733	£140.00
	03-Sep-19	HMRC	101734	£38.80
	03-Sep-19	Bicester tree services	101735	£540.00
	03-Sep-19	Mrs A Davies	101736	£164.70
	03-Sep-19	Came and co	101737	£1,956.43
Receipts processed since previous report				£0.00
Bank Reconciliation			Statement dated	30 August 2019
		Cambridge BS Account		£75,405.20
		Savings account		£9.64
		Current account		£54,330.62
Items not yet cleared:				
	Receipts	None		
	Payments	cancelled		£0.00
		H and C heating		£276.00
		Mr F Milloy		£140.00
		HMRC		£38.80
		Bicester tree services		£540.00
		Mrs A Davies		£164.70
		Came and co		£1,956.43
			Net Total	<u>£126,629.53</u>

